

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services	(2) MEETING DATE June 6, 2006	(3) CONTACT/PHONE Duane P. Leib, General Services Director (805) 781-5200 JH	
(4) SUBJECT Submittal of a Resolution authorizing execution of a Notice of Completion and Acceptance for improving the fuel facilities at Santa Margarita and Lopez Lakes.			
(5) SUMMARY OF REQUEST General Services requests your Board approve Resolution documents and a Notice of Completion and Acceptance for the maintenance project to upgrade the fuel facilities at both Santa Margarita and Lopez Lakes.			
(6) RECOMMENDED ACTION General Services recommends your Board approve Resolution documents and a Notice of Completion and Acceptance for Lopez Lake And Santa Margarita Lake-Upgrade Fuel Storage Systems, #300010 (formerly P5174).			
(7) FUNDING SOURCE(S) Proposition 12-Per Capita Grant Funds	(8) CURRENT YEAR COST Budget: \$220,000 Total Project Cost: \$189,783 Construction Contract: \$110,500	(9) ANNUAL COST N/A	(10) BUDGETED? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Environmental Division of Planning & Building, County Counsel, Environmental Division of the County Health Department.			
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____			
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1 st , <input type="checkbox"/> 2 nd , <input type="checkbox"/> 3 rd , <input checked="" type="checkbox"/> 4 th , <input checked="" type="checkbox"/> 5 th , <input type="checkbox"/> All		(14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A	(15) Maddy Act Appointments Signed-off by Clerk of the Board <input type="checkbox"/> N/A
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)		(17) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A	
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____		(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	(22) Agenda Item History <input type="checkbox"/> 8/19/03 Authorize Bidding. 10/7/03 Contract Award
(23) ADMINISTRATIVE OFFICE REVIEW <div style="text-align: right; font-family: cursive; font-size: 1.2em;">OK Leslie Brown</div>			

B-29
(6.600)

TO: BOARD OF SUPERVISORS

FROM: *D. Leib*
DUANE P. LEIB, GENERAL SERVICES DIRECTOR

DATE: JUNE 6, 2006

SUBJECT: SUBMITTAL OF A RESOLUTION AUTHORIZING EXECUTION OF A NOTICE OF COMPLETION AND ACCEPTANCE FOR LOPEZ LAKE AND SANTA MARGARITA LAKE-UPGRADE FUEL STORAGE SYSTEMS, #300010 (FORMERLY P5174).

RECOMMENDATION

General Services recommends your Board approve the attached Resolution documents and Notice of Completion and Acceptance for the capital project entitled, Lopez Lake And Santa Margarita Lake- Upgrade Fuel Storage Systems, #300010, (formerly P5174).

DISCUSSION

Attached are the following documents that comprise completion notices for Lopez Lake And Santa Margarita Lake- Upgrade Fuel Storage Systems, #300010, (formerly P5174).

Document 1 - Owner's Final Certificate of Completion

Document 2 - Notice of Completion and Acceptance

Document 3 - Resolution Authorizing Execution of Notice of Completion and Acceptance

The purpose of documents 1, 2, and 3 is to officially complete the project and verify that all required submittals have been received by the County from the Contractor as listed.

This project took an unusually long time to officially close due to a lawsuit between the contractor and one of its subcontractors. County Counsel monitored the events of the litigation and advised General Services on closeout procedures.

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2*

OTHER AGENCY INVOLVEMENT/IMPACT

The Environmental Division of the Planning and Building Department previously determined this construction project to be exempt from CEQA review, while County Counsel reviewed the Agreement for form and legal effect and monitored litigation during closeout. The Environmental Division of the Public Health Department originally labeled the existing underground fuel storage tank at Lopez Lake as a hazardous site. Both upgraded fuel tanks are now located above ground, with capacities below the threshold that would require continued registration by Environmental Health.

FINANCIAL CONSIDERATIONS

This project was funded as a Capital Project from Proposition 12 Per Capita Grant Funds in the amount of \$220,000. An Administrative Budget Adjustment was processed that transferred out \$10,000 from this project's budget to a similar project that required additional funding to complete. The revised total budget for this work, therefore, amounted to \$210,000, which was adequate to fully fund the work.

ITEM	\$ AMOUNT
TOTAL BUDGET	\$210,000
Project Administration	\$40,100
Construction Contract	\$110,500
Change Orders	\$5,679
Miscellaneous Expenses	\$33,504
TOTAL EXPENSES	\$189,783
BUDGET BALANCE AVAILABLE	\$20,217

RESULTS

Approval of this Resolution officially completes the project by recording the Notice of Completion and Acceptance, thereby providing above-ground fuel storage tanks that are safer for the environment, public, vendors and staff.

Attachments
c: General Services Accounting
Template/F057

B-29
3

**SAN LUIS OBISPO COUNTY GENERAL SERVICES
1087 SANTA ROSA STREET
SAN LUIS OBISPO, CA 93408**

SUBJECT: LOPEZ LAKE AND SANTA MARGARITA LAKE-UPGRADE FUEL STORAGE SYSTEMS, #300010 (FORMERLY P5174).

NOTICE is hereby given by the Department of General Services, located in County of San Luis Obispo, State of California, as follows:

- STATE OF CALIFORNIA)
)ss
COUNTY OF SAN LUIS OBISPO)

Chair, Board of Supervisors,
County of San Luis Obispo,
State of California

**SAN LUIS OBISPO COUNTY GENERAL SERVICES
1087 SANTA ROSA STREET
SAN LUIS OBISPO, CA 93408**

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